

Three uses of the NCELP SoW word list in Excel

Sort the word list by frequency ranking

1. Click on the top left-hand corner of the spreadsheet to select all cells.

	A	B	C	D	E	F	G	H	I	J
1	Spanish	English - for quizlet	English	PoS	Frequency ranking	Corpus headwo	Year	Term	Week	In AQA?
2	¿dónde?	where?	where?	adv.	161		7	1.1	1	Y
3	en	in, on	in, on	prep.	5	el, la	7	1.1	1	N
4	Inglaterra	England	England	other	N/A		7	1.1	1	Y
5	España	Spain	Spain	other	N/A		7	1.1	1	Y
6	estar	to be, being	BE (for state/location) infinitive (to be; being)	verb	21		7	1.1	1	Y
7	estoy	I am	BE (for state/location) 1st person singular (I < verb		21	estar	7	1.1	1	Y
8	estás	you are	BE (for state/location) 2nd person singular (you < verb		21	estar	7	1.1	1	Y
9	está	s/he is	BE (for state/location) 3rd person singular (s, verb		21	estar	7	1.1	1	Y
10	sur	south	south	noun (m)	661		7	1.1	1	Y

2. Then click on 'Sort & Filter', and 'Custom Sort'.

3. Ensure that 'My data has headers' is ticked.

4. Next to 'Sort by', select 'Frequency ranking'. The two adjacent boxes should already be correct (as seen here).

5. If another level appears automatically (as seen here), then just click on 'Then by' and 'Delete Level'. Click OK.

Track when different forms of an irregular verb are taught in the SoW

Repeat steps 1, 2 & 3 above.

4. Next to 'Sort by', select 'English'. The two adjacent boxes should already be correct (as seen here).

5. Check that 'Order' says 'A to Z'.

6. If another level appears automatically (as seen here), then just click on 'Then by' and 'Delete Level'. Click OK. This will bring up a list of all the English translations in alphabetical order.

	A	B	C	D	E	G	H	I
1	Spanish	English - for quizlet	English	PoS	Frequenc	Year	Term	Week
23	somos	we are (permanent)	BE (for attribute) 1st person plural (we are)	verb	7	7	2.2	4
24	soy	I am (permanent)	BE (for attribute) 1st person singular (I am)	verb	7	7	1.1	3
25	eres	you are (permanent)	BE (for attribute) 2nd person singular (you are)	verb	7	7	1.1	3
26	son	they are (permanent)	BE (for attribute) 3rd person plural (they are)	verb	7	7	1.2	4
27	es	s/he is (permanent)	BE (for attribute) 3rd person singular (s/he is)	verb	7	7	1.1	3
28	ser	to be, being (permanent)	BE (for attribute) infinitive (to be; being)	verb	7	7	1.1	3
29	estoy	I am (location/state)	BE (for location/state) 1st person singular (I am)	verb	21	7	1.1	1
30	estás	you are (location/state)	BE (for location/state) 2nd person singular (you are)	verb	21	7	1.1	1
31	están	they are (location/state)	BE (for location/state) 3rd person plural (they are)	verb	21	7	2.2	3
32	está	s/he is (location/state)	BE (for location/state) 3rd person singular (s/he is)	verb	21	7	1.1	1
33	estar	to be, being (location/state)	BE (for location/state) infinitive (to be; being)	verb	21	7	1.1	1
34	estamos	we are (location/state)	BE (for location/state) 1st person plural (we are)	verb	21	7	2.2	3

You will see that the different forms of each irregular verb are grouped together. The term and week in which each is taught appear on the right-hand side.

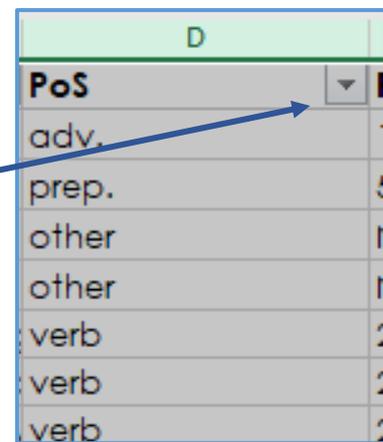
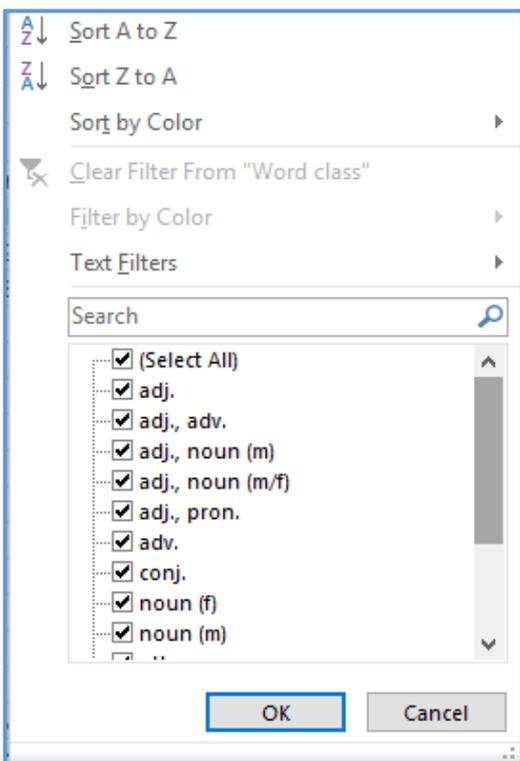
Note. 'Corpus headword' column has been hidden for ease of presentation.

Filter words by part of speech (e.g. verbs)

Repeat steps 1 and 2 above. This time, click on 'Filter'.

Drop down boxes will appear for each of the column headers.

Click on the drop-down box for part of speech ('PoS').



All the different part of speech categories will initially appear with ticks (meaning that they will all show in a list), but we only want verbs, so:

3. Click on '(Select All)' at the top to deselect all the options.
4. Scroll down to 'verb', tick that box and press OK.
5. You will then only see the verbs in the SoW.